



City of Hardeeville Planning & Development

PO Box 609 (205 Main Street) | Hardeeville, SC 29927

tel: 843 784 2231 | fax: 843 784 6384

www.cityofhardeeville.com

OFFICE USE ONLY Form H | Updated 3/2012

Permit #: _____

Notes: _____

Home Occupation Form

Please read the Municipal Zoning & Development Ordinance (MZDO) standards and inform your neighbors. When completed, sign this form and submit it along with the General Permit Application.

MZDO STANDARDS

MZDO (Section 3.3.B) Home occupations shall be permitted in any Residential District provided that such occupation:

Is conducted by no other persons than members of the family and not more than two (2) other employees who are not residents residing on the premises;

Is conducted within the principal building with no display or storage of anything outside the principal building;

Utilizes not more than twenty-five (25%) percent of the total floor area of the principal building;

Produces no alteration or change in the character of exterior appearance of the principal building front of a dwelling;

Involves no sales or offering for sale of any article not produced or assembled by members of the family or employees, or any service not performed by members of the family or employees on the premises;

Creates no disturbing or offensive noise, vibration, smoke, dust, odor, heat, glare, traffic hazard, unhealthy or unsightly condition. No equipment or process shall be used that creates a visual or audible interference in radio/television receivers off the premise or causes flotation of line voltages off-premise.

Normal business hours shall be limited to **8:00 AM to 8:00 PM**. At no time shall customers exceed three during normal working hours. Business that operate between hours of 8:00 PM and 8:00 AM shall be of a type that is quiet in nature such as clerical, bookkeeping, accounting, computer, etc., and do not create other than normal residential traffic on the surrounding area;

Ensures that the applicant for such home occupation:

- 1) will not occupy more than twenty-five (25%) percent of the dwelling or accessory structure
- 2) will present a petition signed by all the property owners within one hundred fifty (150) feet of the property boundaries upon which the home occupation is to occur
- 3) demonstrates a sufficient amount of off-street parking exists or shall be created upon the premises
- 4) presents these items to the Planning Director for approval;

Ensures that businesses requiring appropriate state licensing shall receive appropriate licensing before a Zoning Permit and Business License is issued by the City of Hardeeville

Does not involve automobile and/or body repairing; greenhouse or commercial nurseries and truck farming; food handling, processing or packing of food other than catering services that utilize standard home kitchen equipment; repair, manufacturing and processing uses, except that of a seamstress, where goods are manufactured for stock, sale or distribution; restaurants; and uses that harbor, train, raise, or treat dogs, cats, birds, other animals on-site.

NEIGHBOR PETITION

My name is: _____

I am applying to the City of Hardeeville for a Zoning Permit to allow me to conduct a home occupation. I currently reside at:

The type of home occupation I am pursuing is:

City code requires that I inform you of my intentions. Please fill the information below, confirming that you were notified. Information is confidential and does not constitute approval for this application.

If you have comments or concerns about this application, please contact City Hall at 843-784-2231. Standards are shown on the left.

Next-Door Neighbor

Name: _____

Address: _____

Phone #: _____

Signature: _____

Next-Door Neighbor

Name: _____

Address: _____

Phone #: _____

Signature: _____

Neighbor Across the Street

Name: _____

Address: _____

Phone #: _____

Signature: _____

Neighbor Behind Me

Name: _____

Address: _____

Phone #: _____

Signature: _____

Use the back of the form for additional neighbors or comments/notes.

I hereby agree to these standards and have faithfully informed my neighbors of my intentions to the best of my ability.

Signature: _____ Date: _____

NEIGHBOR PETITION

COMMENTS / NOTES

Additional Neighbor

Name: _____
Address: _____
Phone #: _____
Signature: _____

Additional Neighbor

Name: _____
Address: _____
Phone #: _____
Signature: _____

Additional Neighbor

Name: _____
Address: _____
Phone #: _____
Signature: _____

Additional Neighbor

Name: _____
Address: _____
Phone #: _____
Signature: _____

Additional Neighbor

Name: _____
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Phone #: _____
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Additional Neighbor

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Phone #: _____
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Phone #: _____
Signature: _____