



**APPLICATION NOTES**

- >> use this application if any of the following activities apply to you:
  - >> removing tree(s) on a developed property
  - >> removing trees on an undeveloped or vacant property *(for preparing to construct a new single-family home)*
  - >> silviculture or logging activities *(commercial harvesting)*
  - >> land disturbance or other clearing activities not covered by a City of Hardeeville Development Permit
- >> residential property owners may remove trees without a contractor but shall assume all liability for any damage caused caused to any property or persons in the event of an accident
- >> all work on non-residential property must be performed by a contractor that is properly licensed with the City of Hardeeville
- >> clearing and tree protection are regulated by Sections 4.5 and 4.8 in the Municipal Zoning & Development Ordinance (MZDO)
- >> contractors shall comply with Best Management Practices (BMPs)

**APPLICATION FEES**

- >> silviculture or logging activities are exempt from permit fees
- >> all other clearing activities are subject to the following fees:
  - >> tree removal on developed property: **\$100.00 per tree**
  - >> tree removal on undeveloped property: **\$100.00 per lot**
  - >> land disturbance *(under 10 acres)*: **\$150.00**
  - >> other clearing activities: **dependent on scope of work**

**SUBMITTAL CHECKLIST**

<b>clearing activity:</b>	<b>tree removal</b>	<b>silviculture or logging</b>	<b>all other activities</b>
application <i>(this form)</i>	✓	✓	✓
inspection by City Staff * <i>(call 843-784-2231 to schedule)</i>	✓		d
a survey, map, or exhibit showing trees to be removed OR areas to be cleared/disturbed		✓	✓
a narrative, describing the scope of work to be performed		✓	d
permit fee	✓		✓

**legend:** ✓ = required d = may be required (depends)  
 \* in lieu of an inspection, the applicant may provide a survey, map, or exhibit showing the location of tree(s) to be removed

**PROPERTY INFORMATION**

address/location: \_\_\_\_\_  
 area of city / PDD: \_\_\_\_\_  
 tax map parcel # \_\_\_\_\_ zoning district: \_\_\_\_\_  
 property size: \_\_\_\_\_  acres  square feet  
 property's current status:  developed  undeveloped / vacant  
 property owner: \_\_\_\_\_  
 owner's phone # \_\_\_\_\_

**PROJECT INFORMATION**

project type:  tree removal  silviculture or logging  land disturbance or other clearing activities  
 office notes only: \_\_\_\_\_

**CONTACT INFORMATION**

who will be performing clearing activities?  contractor *(fill in below)*  property owner *(residential only)*  
 business name: \_\_\_\_\_  
 SC-LLR license # \_\_\_\_\_  
 City business license # \_\_\_\_\_ *(if none, fill out Form B)*  
 contact person: \_\_\_\_\_  
 preferred phone # \_\_\_\_\_  
 e-mail: \_\_\_\_\_

**APPLICATION CERTIFICATION**

I have completed this form to the best of my knowledge and authorize the City of Hardeeville to process this application and review the submittal according to all governing standards. I acknowledge that the City reserves the right to require additional information if requested.

\_\_\_\_\_  
 applicant signature date  
 I am:  a contractor/company rep  the property owner/agent  
 I'm paying:  in person  by mail, e-mail, or fax *(include Form A)*